

Bishwajit Singh

Executive MBA (AIUB)

(Major in Operations and Supply Chain Management)

B.Sc. in Mechanical Engineering (CUET)



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Career Objective:

To work in a more responsible position to contribute efficiently towards the organization's goal, growth and profitability by utilizing my skills and experiences in engineering, business operations, production, product research & development works and thus to apply acquired managerial and interpersonal skills successfully to enhance organizational efficiencies.

Professional Experience:

➤ **Senior Manager (Head of Maintenance & Common Service Engineering)**

➤ **Senior Manager (Business Operations & Production) at PRAN-RFL Group**

22nd October 2013 to Continue (Presently Head of Maintenance & CS Engineering in RMIL Bhulta and Araihaazar Factories from 18th February 2022)

- Business Operations and Production of Export & Duranta Bikes, EPS Sandwich Panel, EPS Shape Molds and Packaging items, UPVC items (Door, Window, Sheet, Ceiling, Almirah & Wall Panel), Metal items (Door, Rack, Almirah, Kitchen Shelf & Chair), Aluminum Bubble Insulation and Construction of Sandwich Panel Prefabricated Sheds.
- Coordination works with Sales, Marketing, SCM and Accounts & Finance to run the business smoothly & effectively.
- To supervise, lead and develop all machine maintenance processes and operations.
- Preparation for the upcoming machines set up and then installation.
- Maintaining Substations (1250 KVA + 1000 KVA), DG (1000 KVA) and Air Compressors.
- Utility Services (Power, Air, Water) to run the machines and Factory effectively.
- Maintaining CO₂, RCU, ETP and RO Water Purification Plants.
- Planning and supervising the Factory inside all civil repair and maintenance works.
- I Ensured Bike Fittings & Accessories Production from inter-units like Mitering, Welding, ED, Phosphating & Paint, Saddle-Paddle-RIM and Tire-Tube Plants etc. for Bike Assembly Lines.
- Faced BV Inspection, Walmart, Decathlon & other Audits for Export Bike Shipment.
- Business and Product Development (visited China for new Projects and multi-machines PSI).
- Daily, Monthly, Yearly and Occasional Production Planning and Management.
- Follow up on machine utilization and new machine introduction.
- Kaizen and Lean Six Sigma Implementation at the Factory level.
- UPVC window profiles, EPS shape moulds and fitting & accessories mould design and launch.
- Sales Service of UPVC Products and Furniture as a Sales Service Head.
- Raw materials Inventory Planning and Management.
- Product Costing, Business Income Statement (IS) making, Cost and Process Control Management.
- Store, Production MIS and Distribution (Depot) related to almost all types of work.

Executive Engineer at Dosh Electronics

From February 2013 to October 2013

- Design, Installation & Supervision works of HVAC and Fire Detection, Protection & Suppression System, Tender Documentation, Design works by AutoCAD.
- Performed as an Assistant Project Engineer of Central Air Conditioning Installation Projects at Central Mosque & Kurmitola Golf Club, Dhaka Cantonment and Bangladesh Military Academy.

Mechanical Engineer at Integrated Design Consultants

From April 2010 to January 2013

- HVAC (Heating, Ventilation & Air Conditioning), Fire Detection, Protection & Suppression System and Plumbing Design, Tender Documentation, Design works by AutoCAD.

Project Works:

Central Mosque, Dhaka Cantonment	Supervision of HVAC Installation works
Kurmitola Golf Club	Supervision of HVAC Installation works
BMA, Bhatiar, Chattogram	Supervision of HVAC Installation works
Apollo Hospital, Dhaka	Design of HVAC & Fire Fighting works
National Art Gallery, Dhaka	Design of HVAC & Fire Fighting works
National Archives, Dhaka	Design of HVAC & Fire Fighting works
Balkh University, Afghanistan	Design of HVAC & Fire Fighting works
Nangarhar University, Afghanistan	Design of HVAC & Fire Fighting works
Bangladesh Chancery Complex, Pakistan	Design of HVAC & Fire Fighting works
Ocean Green (Hotel), Cox's Bazar	Design of HVAC works
NCCOM, Police Head Quarter, Dhaka	Design of HVAC works
Dhaka Stock Exchange, Nikunja, Dhaka	Design of HVAC works
Rangs Office Complex, Dhaka	Design of HVAC works
Manually Double Glass Production	Technique selection and launch in the market
Automatic Double-Triple Insulated Glass with gas filling	Machines, Process and Accessories Selection, Machines PSI in China
Sound Proof Rooms for JAIKA	Technique selection and solution had given to JAIKA.
Multi-type UPVC Window & Door Production and Launch in the market	Mould Design, Production and launch in the market
Sandwich Panel Business Development	Production and launching in the market effectively
Window Automatic Cutting Software	Designed and launched in PRAN-RFL Group
BBML e Sales Service Software	Designed and launched in PRAN-RFL Group
Midland Power Plant	Supply & Installation of Sandwich Panel with Accessories
Rooppur Power Plant	Supply & Installation of Sandwich Panel with Accessories
Spectra Properties Limited	Supply & Installation of Sandwich Panel with Accessories
Fair Electronics Ltd. (Samsung)	Supply & Installation of Sandwich Panel with Accessories

Summary of Computer Skills :

Basic Computer Works	MS Office Outlook, MS Word, MS Excel, MS PowerPoint – advanced training, Adobe Photoshop, Paint, PC common troubleshooting & security works
Production, Distribution and Service-related Software	Sales Software (Undelivered report, Demand Order (DO) inquiry, Delivery Transaction works (TO-TI-OC-DR-SR), Short/Excess report)
	Supply Chain Management (SCM) and Puzzle (online) Software (Consumption, PR, PO, CO, CD, MRR, CR, Stock, Non-moving items)
	BBML e-Service (area and product-wise auto Fitter assignment for fitting and servicing works; product-wise fault report)
Engineering Design Programs	Auto CAD 2D (professionally expert) , AutoCAD 3D (basic)
Programming Language	C, C++, Fortran
Computer Typing	Both in English (55 rpm with 94% Accuracy) & Bengali (30 rpm)

Other Achievements & Trainings:

- ❖ **The Employee of the Month** –September 2020 selected by CEO Sir, PRAN-RFL Group.
- ❖ **The Employee of the Month** – March 2022 selected by COO & MD Sir, RFL Group.
- ❖ **University Academic Honors – Magna Cum Laude** (EMBA, AIUB).
- ❖ **Certified Six Sigma White & Yellow Belt** by Common Wealth, MSI & 6 Sigma Study.
- ❖ **Certified Six Sigma Level-1** issued by PRAN-RFL Group.
- ❖ Certified on Project Management Course.
- ❖ Certificate of Completion on Operations and Supply Chain Management Course.
- ❖ Certificate of Completion on Operations Management: Supply Chains, Products & Services.
- ❖ Certificate of Completion on Supply Chain: Inventory Control & Safety Stock Calculation.
- ❖ Junior Talent Pool and Bangladesh Kindergarten Association Junior Scholarship.
- ❖ Heat Treatment and Quality Assurance System Training (BUET).
- ❖ Strategic Management of Technology Training (BUET).
- ❖ “Design and Fabrication of a Remote Control Solar Car”- Project (CUET).
- ❖ Lean Six Sigma and other professional & personal development Trainings at RFL Group.

Academic Information:

- Executive MBA with a Major in Operations and Supply Chain Management from American International University- Bangladesh (AIUB) in January 2020.
- Bachelor of Science in Mechanical Engineering from CUET in August 2009.
- HSC from Muktagacha College, Muktagacha, Mymensingh (Dhaka Board) in 2004.
- SSC from Nabarun Bidya Niketan, Muktagacha, Mymensingh (Dhaka Board) in 2002.

Personal Information:

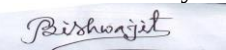
1. Name: Bishwajit Singh.
2. Father's name: Sujit Singh.
3. Mother's name: Beauty Rani Singh.
4. Present Address: Cha 64, Nur Mahal, D-4 (3rd Floor), North Badda, Dhaka.
5. Permanent Address: Dargahper, Muktagacha Pourashava, Post office & Thana: Muktagacha, Postal Code: 2210, District: Mymensingh.
6. Nationality (ID No.): Bangladeshi by birth (1594115431984).
7. LinkedIn Profile: www.linkedin.com/in/bishwajit-singh-me04cu-et-emba18aiub
8. Date of Birth: 1st November 1986.
9. Religion: Hindu.
10. Marital Status: Married.

References:

- Md. Shariful Islam
Chief Operating Officer (COO), PRAN-RFL Group, 105 Middle Badda, Dhaka.
Mobile: 01844606858. Email: rfl575@rflgroupbd.com
- Md. Abullah-Al-Zunaid
Business In-charge (Shine Sanitary ware & Fittings; Platinum Bath ware & Fittings; Platinum Ceramics Tiles & Sanitary ware), PRAN-RFL Group, 105 Middle Badda, Dhaka.
Contact: 01844608770. Email: rfl437@rflgroupbd.com

I have declared that all the above information I have written are correct to the best of my knowledge and belief.

Yours faithfully



(Candidate Signature)